**;dfh sNof0f kl/ifb\df kl/of]hgf k]zubf{ ;+nUgug'{kg]{ sfuhftsf] ljj/0f**

**-r]s lni6\_**

;+:yfsf] gfd÷7]ufgf ==========================================================================================================================

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **;+nUg ljj/0f** | 5 | 5}g | cufl8 k|fKt | s}lkmot |
| 1. Cover letter on Printed letter Head |  |  |  |  |
| 1. kl/of]hgf k|:tfj(Website : <http://www.swc.org.np/guideline-for-ngo-approval/> ) |  |  |  |  |
| 1. %) nfveGbf a9Lsf] nIo ;lxt Log Frame |  |  |  |  |
| 1. kl/of]hgf ;+lIfKt laj/0f |  |  |  |  |
| 1. lh=;=;=÷gf=kf ÷ uf=kf ÷ ;DalGwt dGqfno÷lgsfosf] l;kmfl/;÷k"j{ ;xdlt   -l;kmfl/; ÷ ;xdlt kqdf kl/of]hgfsf] gfd, ah]6, cjwL / k|d'v lqmofsnfkx? v'nfPsf] x'g'kg]{5 . ah]6df ;Dalwt :yfg - uf=kf, gf=kf, lhNnf \_ df vr{sf nflu 5'6\6fOPs]f vr{ ah]6 /fVg] . \_ |  |  |  |  |
| 1. bft[ lgsfosf] k|lta4tf÷;+emf}tf kqdf kl/of]hgfsf] p2]Zo, /sd, cjwL ;lxtbft[ ;+:yf÷AolQmsf] gfd, 7]ufgfkmf]g g+=, O{–d]n x'g' kg]{ . |  |  |  |  |
|  |  |  |  |  |
| **cGo ;+:yfut laj/0f** |  |  |  |  |
| 1. btf{ k|df0fkqsf] k|ltlnkL÷gjLs/0f |  |  |  |  |
| 1. ;=s=k=cfa4tf k|df0f kqsf] k|ltlnkL |  |  |  |  |
| 1. :yfoL n]vf g+= / Tax Clearance sf] k|df0fkq k|ltlnkL |  |  |  |  |
| 1. n]vf k/LIf0f k|ltj]bg |  |  |  |  |
| 1. k|ult k|ltj]bg ÷ :jLs[t kl/of]hgfsf] sfo{ ;DkGg k|ltj]bg jf ;f/f+; |  |  |  |  |
| 1. clGtd lgjf{rgsf] dfOGo"6sf] k|lt -at{dfg sfo{;ldltsf] gfd / ;dofjwL ;lxt\_ |  |  |  |  |
| 1. :jLs[t kl/of]hgfx?sf] cg'udg d"Nof+sg ePsf] ljj/0f |  |  |  |  |
| 1. :jLs[t kl/of]hgfsf] cg'udg d"Nof+sg k|ltj]bg ;f/f+;÷;'emfa sfof{Gjog |  |  |  |  |
| 1. a}b]lzs ;xof]u lgoldt :jLs[lt lnO{ kl/rfng u/]sf] |  |  |  |  |
| 1. kl/of]hgf ;+rfng ;DaGwdf sfo{;ldltaf6 ePsf] lg0f{o dfOGo"6 |  |  |  |  |
| 1. ef}lts ;Dkl/If0fsf] laj/0f |  |  |  |  |
| 1. ;+:yfsf] cfly{s k|zf;lgs ljlgodfnL agfPs]f - hfgsf/Lsf nflu \_ |  |  |  |  |
| 1. ;+:yfsf] kbfwLsf/L sd{rf/L x'ggx'g] Joj:yfs]f kfngf |  |  |  |  |
| 1. kl/of]hgf k|:tfj cGtu{t |  |  |  |  |
| * $÷$ dlxgfsf] cfo÷Aoo, ;f=n]=k=, k|=k|ltj]bg / gjLs/0f k]z ug]{ ;DalGw Aoj:yf . |  |  |  |  |
| * cg'udg÷d"NofÍg ;DalGw Aoj:yf tyf /sd ljlgof]hg |  |  |  |  |
| * ah]6df ;ˆ6jo]/ xf8{j]o/sf] /]l;of] M $) M ^) ldnfpg'kg]{ |  |  |  |  |
| * ;ˆ6jo]/ k|s[ltsf kl/of]hgfsf nflu ;DalGwt lgsfosf] l;kmfl/; |  |  |  |  |
| * cf=j=/ lhNnf cg';f/sf] lj:t[t ah]6 lja/0f Administrative cost – @) clwstd |  |  |  |  |
| * kl/of]hgfsf] Sector / Sub-sector PsLg ul/Psf] |  |  |  |  |
| * kl/of]hgf cGtu{t vl/b ug]{ ;fdfu|Lsf] laj/0f ÷k'i6\ofO{÷sf/0f -vl/b ul/g] ;fdfu|Laf6 sfo{s|ddf kg]{ k|efj÷sfof{Gjog k|s[of pNn]v ug]{ .\_ |  |  |  |  |
|  |  |  |  |  |
| **cGo kl/of]hgfsf] xsdf** |  |  |  |  |
| 1. **afnu[xsf] xsdf** -%Ü cIfosf]ifsf] Aoj:yf, afnaflnsfsf] laj/0f, u[x;Dd k'Ug] gS;f, u[xsf] kmf]6f], lhNnf jfnsNof0f sfo{nosf] ;xdlt,\_ |  |  |  |  |
| 1. **lgdf{0fsf] xsdf** -:jLs[t gS;f, :6Ld]6, ;DalGwt lgsfosf] :jLs[ltkq, lgdf{0f :ynsf] lsQf v'Ng] nfnk"hf{sf] k|ltlnkL\_ |  |  |  |  |
| 1. **hUuf÷ejgvl/bsf] xsdf** -;+emf}tf, gS;f, nfnk'hf{ \_ M k'hf{ tyf ejg ;+:yfsf] gfddf x'g'kg]{ |  |  |  |  |
| 1. **laBfno÷c:ktfnsf] xsdf** -:jLs[lt÷;xdlt\_ |  |  |  |  |

**gf]6** M kl/ifb\af6 kl/of]hgf :jLs[t ePkl5, kl/of]hgfsf] ;fdflhs n]vfk/LIf0f ;fj{hlgs/0f ug]{ sfo{ jf hfgsf/L ljleGg lgsfodf k7fpFbf jf kl/of]hgf sfo{qmd :yndf /lvg] xf]l8{Ë af]8{df kl/of]hgf ljj/0f pNn]v ubf{ kl/ifb\sf] :jLs[lt ldlt / ;Demf}tfsf] cjlw pNn]v ug'{ kg]{5 .

|  |  |  |
| --- | --- | --- |
| =====================================  ;+:yfaf6 k]z ug]{sf] gfd,kb / ;xL | ====================================  ?h" ug]{ |  |